

Memphis-area Home Education Association

2012 Graduation Packet

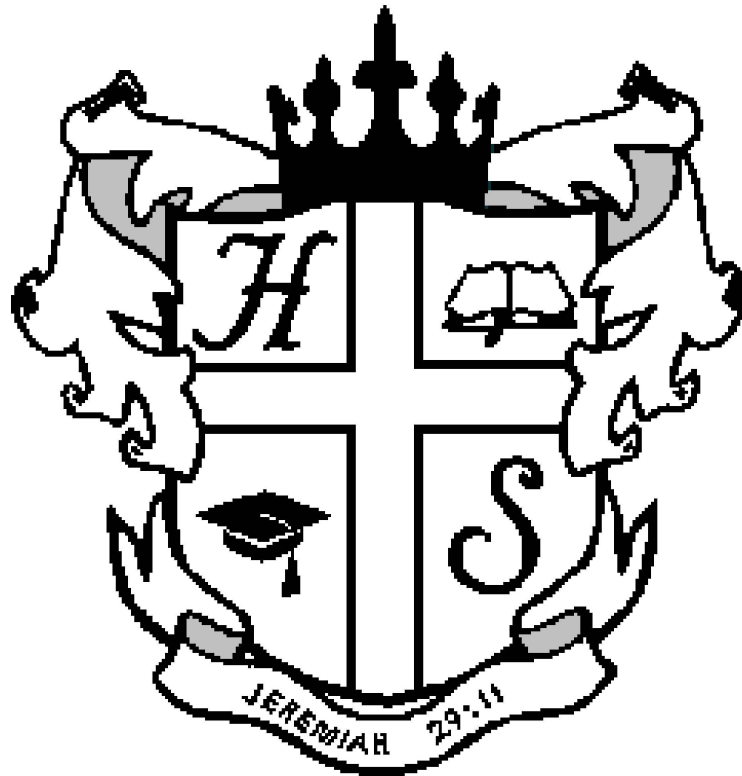


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Memphis-area Home Education Association

A Christian organization dedicated to serving home educators

Email: MHEA@MemphisHomeschool.org Website: www.MemphisHomeschool.org

P.O. Box 2196 • Cordova, TN 38088 • 879 Willow Tree Circle Suite 111 • Cordova, TN 38018

Dear Graduating Senior,

Congratulations on making it to your final year of homeschooling! The staff of MHEA recognizes the hard work you have put in over the years. So, it is with great pleasure we offer you the quantity discounts we have acquired as our graduating class has grown.

The 2012 Graduation Packet includes the following items:

1. Gown
 - Gown Rental
 - The cap and tassel are yours to keep
2. Diploma with a leather binder
3. Graduation Day Photographs
 - 1 - 8 x 10 (Senior Class) 2 - 5 x 7's (Receipt of Diploma)
 - 1 - 5 x 7 (Tossing Caps) 1 - 8x10 Composite (**Only** if you have your pictures taken at Holland Studios)
4. Graduation Ceremony Video
5. Class T- Shirt
6. Graduation Rehearsal Dinner
7. Miscellaneous Items
 - A flower for your mom
 - Sue Parkerson Memorial Scholarship (two recipients)
 - Honorariums
 - Special Awards
 - Postage
8. Church Rental
 - Sound Technician
9. Program Printing Costs

Total Package Cost: \$285.00*

***Discount price of \$235.00 if you pay the total amount before November 16th.**

The above package **does not** include the following items:

- Class Ring
- Yearbook
- Invitations
- Senior Banquet Cost or Photographs (other than those specified above)

All your grades must be turned in to your church related school two weeks prior to graduation in order to participate in the MHEA Graduation Ceremony. **You must also be a current member of MHEA.** **

***Non members may request an exception form**

May the Lord richly bless you as you complete this school year. May He direct your path as you contemplate your future.

Sincerely,

*****Remember to notify MHEA immediately if contact information changes*****

William Richard, President

****Graduates must have been an MHEA member for ENTIRE Jr. and Sr. years in order to graduate. (i.e. August to May Jr. Year and August to May Sr. Year – Partial Months Do Not Count!)**



Memphis-area Home Education Association Graduation



(Keep this page for future reference)

The Main Events

MHEA Spring Banquet

Woodland Hills

10000 Woodland Hills Drive

Cordova, TN 38018

Thursday May 10, 2012

7:00 p.m. to 12:00 a.m.

Rehearsal Dinner

Bellevue Baptist Church

2000 Appling Road

Cordova, TN 38016

Friday May 11, 2012

*5:00 p.m. (Seniors **Only**)*

Graduation Rehearsal

Mandatory for Seniors and Parents

Immediately following the Graduates' Rehearsal Dinner

Bellevue Baptist Church

2000 Appling Road

Cordova, TN 38016

Friday May 11, 2012

6:00 p.m.

MHEA Graduation

Bellevue Baptist Church

2000 Appling Road

Cordova, TN 38016

Saturday May 12, 2012

10:00 a.m.

Memphis-area Home Education Association Graduation

(Keep this page for future reference)

Important Dates & Deadlines

NOVEMBER

November 15, 2011

Invitation Orders Due – Deposit Required (if ordering from Balfour) (Make Check Payable to Balfour)
NOTE: Ordering invitations from Balfour is optional – you may handle invitations as you see fit, but Balfour is the only option that can be accommodated through MHEA.

Cap & Gown Order form due — — — — — →
T-shirt Order form due
Graduation Application Due

IMPORTANT!!
Cap & Gown will not be ordered
without deposit or full payment

\$75 Deposit Due (if choosing payment plan)
– OR – **Full Payment Due for Early Discount** (if choosing to pay in full)

DECEMBER

December 28, 2011

Outstanding Student Application Due

JANUARY

January 10, 2012

First \$100 payment due (if using payment plan)

FEBRUARY

February 2012

Invitation pick-up Location: MHEA Office Time/Date: To be Announced
(Balance on invitations, if any, due at time of pick up)

MARCH

March 13, 2012

Final payment of \$100 due (if using payment plan)

March 20, 2012

Graduation Entertainment Form

March 28, 2012

Deadline to receive refund - (\$75 deposit is non-refundable)

**Remember to notify MHEA
immediately if contact
information changes**

APRIL

April 5, 2012

Graduate Bio Questionnaire due (late submissions will not be included in the booklet – no exceptions)
Valedictorian/Salutatorian Eligibility Form Due

April 12, 2012

Sue Parkerson Scholarship Application Form Due

April 10, 2012

Banquet Reservation Deadline

April 19, 2012

Grades Due to your church related school in order to maintain MHEA Graduation eligibility

April 23, 2012

Spring Banquet Late Reservation Deadline

April 2012

Cap and Gown pick-up Location: Bellevue Baptist Church Time/Date: To be Announced

MAY

May 10, 2012

MHEA Graduation Banquet (see previous page for time and location)

May 11, 2012

Graduation Rehearsal Dinner: Seniors Only (TIME: 5:00 p.m.)

May 11, 2012

Graduation Rehearsal: Seniors & Parents (TIME: 6:00 p.m.)

May 12, 2012

Graduation Ceremony: Seniors to arrive at 8:00 a.m.

Memphis-area Home Education Association Graduation

(Keep this page for future reference)

Important Information

CAP & GOWN

At the time of Cap & Gown pickup a \$75.00 deposit will be required in the form of a personal check made payable to MHEA (credit cards cannot be accepted). This deposit check will be returned to you at the time you turn in your Gown following the Graduation Ceremony. If you do not turn in your Gown immediately following the ceremony, your check may be cashed to cover the cost of the Gown. There are NO exceptions to this rule.

Gowns must be returned to MHEA immediately following the Graduation Ceremony at the designated location in the church.

*****Actual Diploma will not be received until gowns are turned in after the ceremony*****

CHECKS (and where to send them)

Graduation money and forms should be mailed to MHEA • P.O. Box 2196 • Cordova, TN 38088

- For Graduation fees – make payable to: MHEA
- For Banquet Reservations – make payable to: MHEA
- For Invitations – make payable to: Balfour

Please note on all checks:

Graduate's full name and how check should be applied (i.e. deposit, first payment, paid in full, banquet, etc.)

NOTE: MHEA currently does not have the ability to accept credit card payments; therefore, all payments must be made in the form of check or money order.

INVITATIONS – Checks should be made payable to: Balfour

NOTE: Ordering invitations from Balfour is optional – you may handle invitations as you see fit, but Balfour is the only option that can be accommodated through MHEA.

Invitation orders should be mailed to MHEA • P.O. Box 2196 • Cordova, TN 38088

OTHER INFORMATION

DO NOT: Send money or make checks payable to Tonya Richard, Gateway Christian Schools, or Homelife Academy

Gateway Day School or Extension Department is not affiliated with the MHEA graduation.

Students may choose to participate in the Gateway Graduation which is a separate event. Contact Gateway for more information.

All questions and correspondence should be directed to MHEA • P.O. Box 2196 • Cordova, TN 38088 or call (901)753-4705

E-mail: MHEA@MemphisHomeschool.org. You can also email the coordinator, Tonya Richard

Graduation@MemphisHomeschool.org. Your phone calls and questions will be answered as soon as possible, please allow a few days for reply.

PLEASE be punctual. Make your deadlines, write checks to the proper recipients, and respect that MHEA volunteers are just that...home school parents just like yourself, not paid employees.



<i>Office Use Only:</i> Dt Rc: _____ Ck #: _____ Ck Dt: _____ Ck Amt: _____	<i>Office Use Only:</i> Dt Rc: _____ Ck #: _____ Ck Dt: _____ Ck Amt: _____
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<i>Office Use Only:</i> Dt Rc: _____ Ck #: _____ Ck Dt: _____ Ck Amt: _____	<i>Office Use Only:</i> Dt Rc: _____ Ck #: _____ Ck Dt: _____ Ck Amt: _____
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MHEA GRADUATION APPLICATION

(Mail completed form and \$75 deposit to MHEA with all other requested forms. Must send deposit or full payment with form. Deposit non-refundable.)

Graduate's Full Name: _____
(As you want it to appear on the diploma.)

Address: _____ City: _____ ST: _____ Zip: _____

Parents' Names: _____

Parent Phone #'s: (Home) _____ (Cell) _____ E-mail: _____

Year family started homeschooling: _____ **Number of years graduate has been homeschooled:** _____

Name of church-related school program or other such program: _____
(Please include a contact person and phone number if your cover school is NOT Gateway, Homelife Acad. or Faith Heritage)
(Circle one)

Has this school agreed to award student a diploma this school year? Yes / No

Has student/family been an MHEA member prior to September, 2010? Yes / No **Member ID#:** _____

If NO, have you requested and submitted an Exemption form for consideration by the MHEA board?
Yes / No (Circle one)

Parents,

To the best of your knowledge, has this student completed (or will complete during this school year) all the course work required by the state of Tennessee for High School graduation? Yes / No (Circle one)

By signing below, I agree that both I and my student will abide by the guidelines and requirements relating to all aspects of the 2012 MHEA Graduation. I understand that failure to comply with the guidelines and requirements will result in termination from the MHEA Graduation Ceremony.

Parent's Signature: _____

TOTAL GRADUATION FEE: \$285.00 Please make checks payable to MHEA

\$50 discount on total graduation fee (\$235.00) if paid by November 16th.

PAYMENT PLAN: \$75 Deposit due November 17; 1st \$100 payment due January 10th; 2nd \$100 payment due March 13th
Any payments made after March 15th must be made by Cashier's Check or Money Order and must include \$25 late fee.

IN ORDER TO PARTICIPATE IN THE GRADUATION CEREMONY ALL BALANCES MUST BE PAID BY MARCH 31st. DEADLINE TO RECEIVE REFUND IF NOT PARTICIPATING IS MARCH 27st. The \$75 deposit is non-refundable.

NOTE: The volunteers who serve MHEA will hold all information on THIS application form in strict confidence. However, the information on the Graduation Questionnaire is designed to be shared and will appear in the graduation program. Seniors applying for graduation after March 18th, due to printing deadlines, may not have their name on the program or the t-shirt. The entire acceptance for participation in the graduation ceremony is based on availability. Returned checks will be subject to a \$30.00 return check fee.

Mail ALL forms to: MHEA • P.O. Box 2196 • Cordova, TN 38088

Graduation Dress Code

Graduation Rehearsal & Dinner:

Seniors are to wear class T-shirts that will be picked up with cap and gown

Graduation Day:

Girls – MUST wear black, closed toe dress shoes. The length of your dress cannot exceed the length of the graduation gown.

Boys – MUST wear dark dress shoes, white shirts, dark pants, and ties to be worn under the graduation gown. (No bow ties)

No flip-flops, tennis shoes or any footwear other than specified above will be allowed.

**!!!SUNGLASSES ARE NOT TO BE WORN
DURING ANY PART OF THE GRADUATION CEREMONY!!!**

!!!!!! NO GUM CHEWING!!!!!!

Graduation Day Information

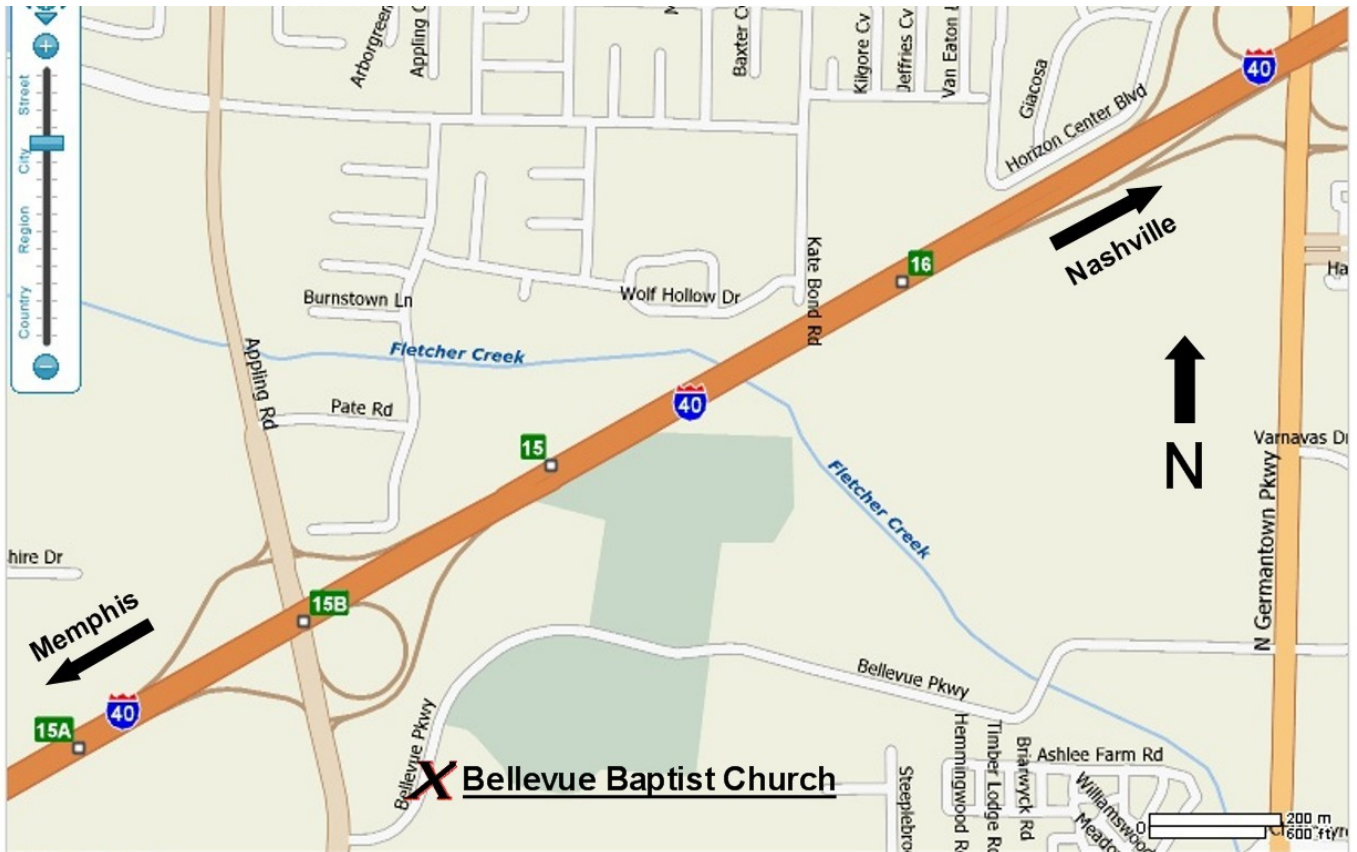
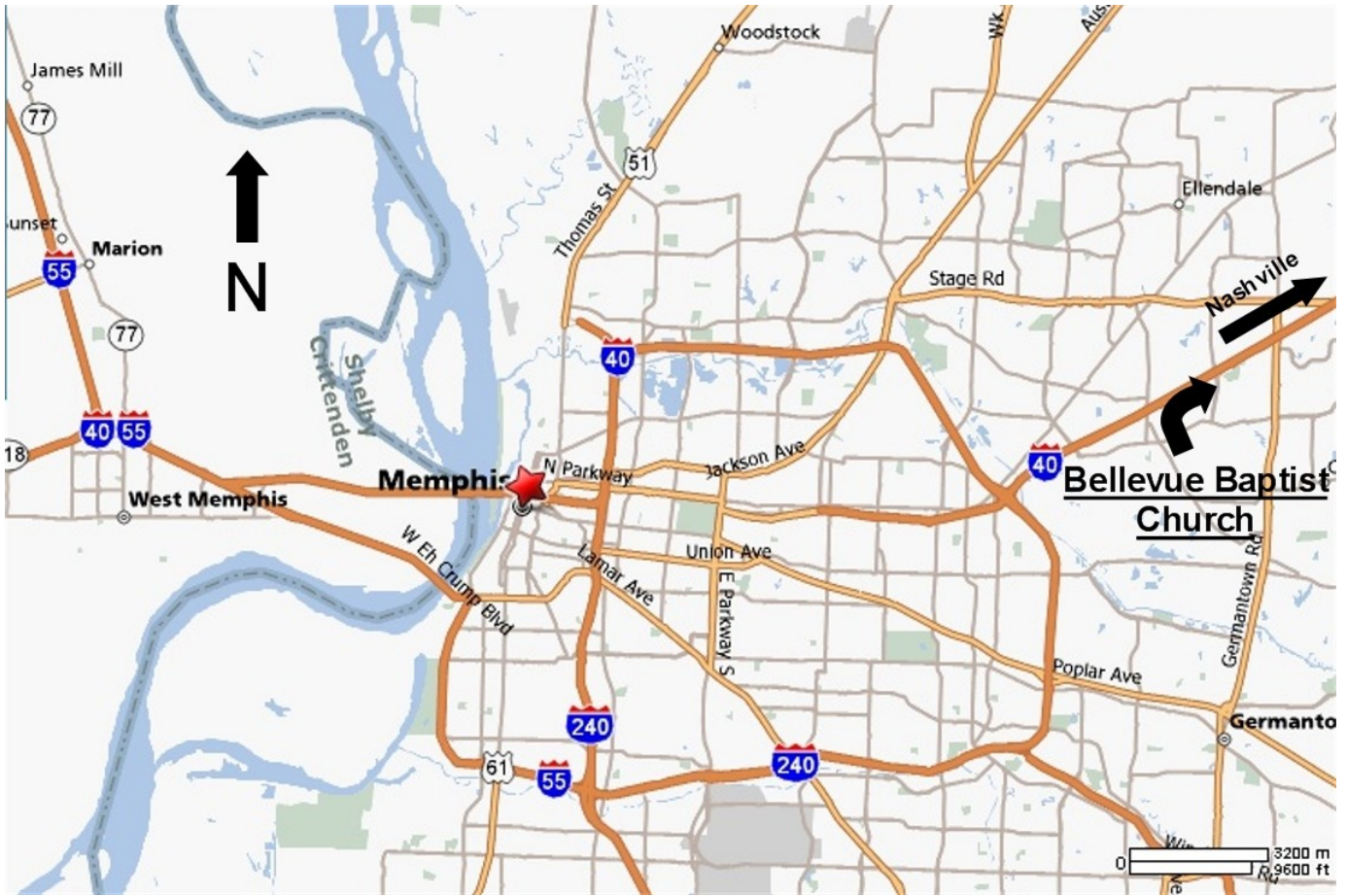
ALL SENIORS must be at Bellevue Baptist Church by 8:00 a.m. and ready for class photo.

PARENTS: You will be going across the stage with your senior as he/she receives his/her diploma. Therefore, seats will be reserved for parents of graduating seniors only. If you have other children, grandparents, friends, and relatives coming to the graduation you will need to make other arrangements for their seating. They may want to come early to get a good seat!!!!!!

Parents are to be in their reserved seats by 9:30 a.m.

Graduation will start promptly at 10:00 a.m.

Driving Directions to Bellevue Baptist Church



Driving Directions to Bellevue Baptist Church

Please note that these directions are very generalized and are provided only as a convenience. It is suggested that you consult a complete map and/or obtain detailed directions from another source if you are unfamiliar with the area.

Coming from the West:

As you approach Memphis, follow signs reading:

“I-40 E to NASHVILLE”

- Bear left on I-40 E at Exit 1E.
- Bear right at Exit 2A, again following signs to Nashville.
- Bear left at Exit 12C to I-40 East to Nashville.
- Take Exit 15A, to Appling Road, South.
- Bellevue Baptist Church is on the left immediately after exiting I-40.

Coming from the East:

- Follow I-40 W to Memphis
- Take Exit 15, Appling Road
- Turn left onto Appling Road
- Bellevue Baptist Church is on the left immediately after passing over I-40.

Coming from the South:

- Approach Memphis on I-55 North and follow signs to I-240 E to Nashville.
- Take Exit 6A, I-240 East to Nashville.
- Bear left and merge onto I-240 East.
- Continue on I-240 E following signs to Nashville.
- Bear right at Exit 12C to I-40 East to Nashville.
- Take Exit 15A, to Appling Road, South.
- Bellevue Baptist Church is on the left immediately after exiting I-40.

THE SUE PARKERSON MEMORIAL SCHOLARSHIP FUND

Established 1998

The purpose of the Sue Parkerson Memorial Scholarship Fund is to further Sue's love for ministry to home educated youth, whom she served diligently in the last eight years of her time on this earth.

WOMAN OF GOD: Committed to serving the Lord, dedicated to strengthening families, devoted to home education, wise in her counsel, enthusiastic in her work, and faithful in her friendships; this was Ella Sue Parkerson, a woman of God. We pray that this independent scholarship fund will continue to bless young people in the way Sue would have it. Therefore, its qualifications, application, and awarding criteria are designed with Sue's interests and commitments in mind. We thank God for the time we enjoyed *her* presence, and for *His* presence which she now enjoys!

WHO QUALIFIES: Each applicant must apply during the school year in which he or she intends to graduate, and be planning to pursue vo-tech, college, or apprenticeship experiences within two years of graduation. The applicant must have been home educated for at least three years, with the senior year counting as one year, and have been registered according to the laws of his or her state of residence. The applicant's family must have been a member of the Memphis-area Home Education Association (MHEA) for a minimum of three years. The applicant must also be a participant in the MHEA graduation ceremony. The amount of the scholarship will be announced at a later date.

WHO WILL BE AWARDED: Because the scholarship focuses more on life goals than on academic accomplishments, the primary assignment is to write an essay as described in the application. An independent and impartial committee will review each application and essay. After praying for each student and petitioning God for guidance the committee will make a decision. The recipients selected for the year's scholarships will be announced and awarded at the MHEA graduation ceremony. The scholarship funds will be paid directly to the school or institution attending, or to the person providing apprenticeship training.

HOW TO APPLY: Applications may be obtained from: **MHEA • P.O. Box 2196 • Cordova, TN 38088.** Please send a self-addressed, stamped envelope for the application. Completed applications are due no later than April 12th, in order to allow time for careful review and selection. The time limit on usage of the scholarship is two years from the date of graduation. If the funds are not applied to a vo-tech, college, or apprenticeship program by that time, the award money will be returned to the scholarship fund. Please do not provide more material or information than what is specified on the application. Doing so will result in disqualification of your application.

HOW TO MAKE DONATIONS: If you would like to make a donation to this scholarship fund, any amount is accepted. Please make checks to MHEA and mail to the address above, with the notation for THE SUE PARKERSON MEMORIAL SCHOLARSHIP FUND. Thank you, and may God be glorified!



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A Christian organization dedicated to serving home educators

Email: MHEA@MemphisHomeschool.org Website: www.MemphisHomeschool.org
P.O. Box 2196 • Cordova, TN 38088 • 879 Willow Tree Circle Suite 111 • Cordova, TN 38018

THE SUE PARKERSON MEMORIAL SCHOLARSHIP

Name: _____ **Birth date:** _____

Address: _____

City: _____ **ST:** _____ **Zip:** _____

Phone: (Day) _____ **(Evening)** _____

Parents' Names: _____

Number of years homeschooled: _____

Number of years MHEA Member: _____

School(s) with which registered during high school:

List all school, church, service, and extracurricular activities in which you have participated (use additional page if necessary):

Post-high school plans (ex: college, vo-tech, apprenticeship):

Expected cost of this training (please be specific):

Why I am requesting this scholarship:

List any full or part-time jobs you have had during your high school years:

On a separate sheet of paper, complete a short essay of five hundred words or less including all of the following:

- **Your conversion experience**
- **How you view your homeschool education and its effect on our life and future**
- **Your future plans**

Valedictorian/Salutatorian Eligibility

ACT Score Request Form Due April 5th, 2012

Due to the Privacy Act, MHEA cannot access your student's ACT/SAT scores. If you would like for your student to be eligible for the MHEA Valedictorian or Salutatorian Honor, you must mail/fax us the form below along with a copy of supporting documentation of scores. Please mail to: **MHEA • P.O. Box 2196 • Cordova, TN 38088**

If both ACT and SAT scores are submitted, eligibility for the Valedictorian or Salutatorian Honor will be based on the ACT. SAT will be used if it is the only score submitted.

ACT/SAT Scores for:

Student Name: _____ **Email:** _____

Address: _____

City: _____ **ST:** _____ **Zip:** _____

Home Phone: _____ **Cell Phone:** _____

SAT SCORES

1 st Set of Highest Scores From the Same Test Date: (Please Figure Composite)			
Subject:	Scores:		
Verbal	_____	_____	_____
Mathematics	_____	_____	_____
_____	_____	_____	_____
Composite (Average)	_____		

2 nd Set of Highest Scores From the Same Test Date: (Please Figure Composite)			
Subject:	Scores:		
Verbal	_____	_____	_____
Mathematics	_____	_____	_____
_____	_____	_____	_____
Composite (Average)	_____		

ACT SCORES

1 st Set of Highest Scores From the Same Test Date: (Do not tally scores)			
Subject:	Scores:		
English	_____	_____	_____
Mathematics	_____	_____	_____
Reading	_____	_____	_____
Science	_____	_____	_____
_____	_____	_____	_____
Composite (Average)	_____		

2 nd Set of Highest Scores From the Same Test Date: (Do not tally scores)			
Subject:	Score:		
English	_____	_____	_____
Mathematics	_____	_____	_____
Reading	_____	_____	_____
Science	_____	_____	_____
_____	_____	_____	_____
Composite (Average)	_____		



Woodland Hills
1000 Woodland Hills Drive
Cordova, TN 38018

Thursday May 10, 2012
7:00 pm – 12:00 am
\$35.00 per Person



ACT SCORES

Banquet Includes: Dinner and Entertainment with a dance to follow

Reservation Fee: \$35.00/Person Deadline: Must be postmarked by April 10, 2012 (No Refunds after this date)

Late Reservation Fee: \$45.00/Person Deadline: Must be postmarked by April 23, 2012 (Based on Availability)

There is only space for 500, so reserve your place early.

Students Registered in 9th -12th grade for the 2011-2012 school year

Formal Dress is requested.

A photographer will be on hand to take pictures. There will be several packages available with payment due that evening. The graduation fee does NOT include banquet pictures. Watch the newsletter for times.

For more information, please call the MHEA Office at 901-753-4705.

A dance sponsored by parents of homeschooled students will follow the banquet. The dance will last from 9:00 p.m. until midnight. All who attend the banquet are invited to stay for the dance.

***YOU WILL NOT BE ALLOWED TO ATTEND THE DANCE UNLESS
YOU HAVE ATTENDED THE BANQUET.***

*** Be sure to watch the newsletter for registration forms and information. You will be able to reserve tables for families and groups. For questions, Please contact Margie Wray at Banquet@Memphishomeschool.org. ***

****** Parents ******

*** Now is the time to start gathering your 5-6 photos of your grad for the senior presentation.***



MHEA Bio Booklet
*****Due April 5th*****



Graduate's Full Name: _____ **Male / Female**
(Circle one)
 Parent's Phone: (Home) _____ (Cell) _____ E-mail: _____

(In order to receive a booklet of questionnaires at graduation you must submit your own entry.)

Write a brief essay answering the following questions:

Please limit essay to 75-85 words. Include only important information.

1. Plans after graduation (i.e. college, etc.)
2. Any scholarships received for college
3. Member of any significant organizations
4. Volunteer work
5. Awards received in high school (i.e. Eagle Scout, Essay Awards, etc.)

Email to:
SeniorBio@MemphisHomeschool.org
Subject line: Graduation

The following are some sample essays:

Example 1:

Jane Angela Doe, the daughter of John and Mary Doe, will be attending the University of Memphis on a full scholarship in the fall of 2012. Jane plans to major in Biology with a specialty in Marine Biology. She was listed on the Presidential Honor list at State Tech where she attended under dual enrollment. Jane has volunteered extensively in her church, participated in many extracurricular sports, and served as the editor of the MHEA yearbook.

Example 2:

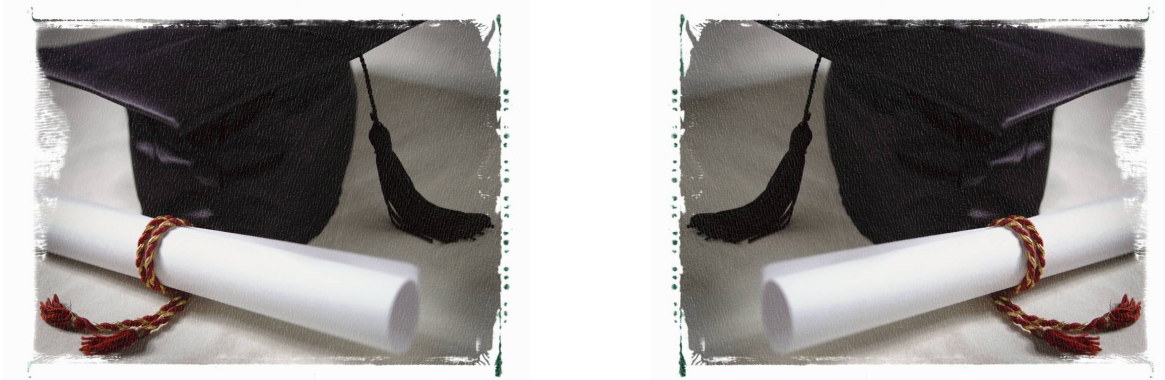
Bob Steven Jones plans to work with FedEx after graduation with future plans to have a career in Aeronautical Engineering. Bob has participated with the MHEA Basketball Team and has obtained his pilots license recently. He won first place in the MHEA Geography Bee in 2006 and participated in Rising Seniors Program at Crichton College. Bob received the Eagle Scout Award and received special recognition for his participation with the Literacy Program connected with Memphis/Shelby Libraries.

Please be selective with information; essay will be edited to conserve on space if over the 85 word limit. It is much better for the student to decide what will be included.

Additional Booklet Order Form
(5 complimentary booklets included in Graduation cost)

# of extra booklets _____	Graduate Name: _____	Date: _____
\$2.00 each = _____	PMT Method: CASH/CHECK/MO	
Total _____	Office Use Only: #: _____	Date: _____ Amount: _____

MHEA Graduation Entertainment



During the MHEA Graduation Ceremony, we like to showcase the talents of our graduates. If you would like to be a part of this wonderful tradition, please fill out the following form and mail with a Cassette/CD/Video/DVD of your selection.

Graduation Entertainment

Form due by March 20, 2012

Applications are now being accepted from seniors who wish to share their talent at the MHEA Graduation Ceremony. (Graduation Performers will be limited to 2-3 minutes.)

Please fill in the following information and mail with a Cassette/CD/Video/DVD of your selection to:

MHEA • P.O. Box 2196 • Cordova, TN 38088

Senior Name: _____

Phone Number: _____ Email: _____

Title and description of the selection you wish to perform:



MHEA Graduate T-Shirt, DVD Information

Mail this form with application.
(Cost Included in Graduation Fee)



T-Shirt Information:

Graduate's First and Last Name ONLY:

_____ (As you want it on the T-shirt. i.e. Suzy Smith, Mary Smith, John Doe)

Address: _____ City: _____ ST: _____ Zip: _____

Phone: (Home) _____ (Cell) _____ E-mail: _____

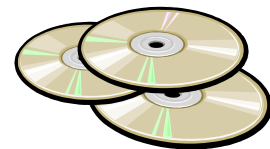
Graduate T-Shirt Size:(Circle one) S M L XL XXL XXXL

Extra shirts: \$25 each – Size _____

The MHEA Graduate T-Shirt is to be worn the night of rehearsal and will be available for pick-up when you receive your cap and gown.



DVD Information:



This form is to be filled out for mailing purposes. A DVD will be made at the graduation ceremony and the **cost of the DVD and postage IS INCLUDED** in the graduation fee.

PLEASE ALLOW 8-12 WEEKS FOR DELIVERY.

Address to mail DVD (If different from above):

Name: _____ Phone: _____

Address: _____ City: _____ ST: _____ Zip: _____

"Your schooling may be over, but remember that your education still continues." ...Author unknown



Request for Exemption to MHEA Graduation Requirements Questionnaire

Graduate's Full Name: _____

Parents' Names: _____

Address: _____ City: _____ ST: _____ Zip: _____

Parent Phone #'s: (Home) _____ (Cell) _____ E-mail: _____

Please explain why you have not been an MHEA member for the previous two years, and why you are requesting an exemption.

Please provide the names and contact information for two homeschooling families as references. (Also, explain how you know them)

If you are leaving a traditional school within the last 2 years, please explain why and provide contact information for the person(s) we may call to confirm the reason.

As a homeschool family, what school are you registered with? (Such as a school district superintendent, Gateway Christian Schools, Faith Heritage Christian Schools, Homelife Academy, etc.)

Has the graduating senior ever been suspended/expelled for any reason from a public or private school? If so, please explain.

